

## CHAPTER 13

### CONNEXIONAL TRUST PROPERTIES

#### Official Trustee

Bishop Ivan Abrahams is the President of the Conference from 2010 to 2012 and as such is the official Trustee of the whole of the movable and immovable property of the Church. Conference appointed the Rev Vuyani Gladstone Nyobole from 2009 – 2011 as the Secretary of Conference and for a further period of 2012 to 2014.

The amounts referred to in the 11<sup>th</sup> Edition of Laws and Discipline paras. 9.41, 9.50, 9.52, 9.53 and 9.57 are fixed as follows and should be read in conjunction with Chapter 9, pages 111ff:

#### Para 9.41

The District Trust Properties Committee must refer all schemes, contracts, purchases and sale agreements etc. in excess of R2.5 million to the Connexional Trust Properties Committee for approval.

#### Para 9.50

No building contract exceeding R150 000 in value may be entered into without the District Trust Properties Committee's approval.

#### Para 9.52

A Registered Architect, or an approved Building Design Consultant, is to be appointed where expenditure is between R70 000 and R250 000. A Registered Architect must be appointed where expenditure exceeds R250 000. When Societies wish to owner-build, the permission of the District Trust Properties Committee must be obtained.

#### Para 9.53

At least two tenders are required for schemes where expenditure will exceed R150 000. "Contractors All Risks and Public Liability Insurance" must be arranged for all erections, alterations, additions or renovations to buildings.

#### Para 9.57

An organ costing more than R75 000 shall require the approval of the Quarterly Meeting and the District Trust Properties Committee before being purchased. Organs costing less than R75 000 and other Church furnishings may be purchased without District Trust Properties Committee approval, provided that no debt is incurred.

#### The following are the District Trust Property Secretaries:

Cape of Good Hope .....	Mr Clive Green
Grahamstown .....	Mr H Lindoor
Queenstown .....	Rev Wesley Parker
Kimberley, Namibia Bloemfontein.....	Mr Arri Beukes
Northern Free State & Lesotho .....	Rev Kokolo Phukuntsi
Natal Coastal.....	Rev Graham Goodwin
Natal West.....	Mr Thembinkosi Hlela

Central.....Mr Ricky Ngwenya  
 Highveld & Swaziland..... Rev Dennis J J Gee  
 Limpopo.....Rev Marcel Smulders  
 Moçambique ..... Mr Domingos Nhambire  
 Clarkebury.....Mr Mtuzeli Ntshiba

**Secretary of the Trust Properties Committee**

As Secretary of the Trust Properties Committee of the District in which the Presiding Bishop is located, the Mr. Ricky Ngwenya is Connexional Secretary of the Department.

**GUIDELINES RELATING TO PURCHASES AND SALES FOR THE METHODIST CHURCH OF SOUTHERN AFRICA:**

To help Circuits to be consistent and comply with legal requirements, Superintendent Ministers and District Trust Property Secretaries are requested to ensure that resolutions to buy or sell property are drawn up using the following standard format:

*'The Circuit Quarterly Meeting of the .....Circuit, in the District no.*

*....., at a meeting held on the ..... agreed to buy / sell the following property:*

.....  
 .....

.....  
*(please state physical address, erf no. and description, eg church/manse etc)*

*in the ..... Society, Circuit No. .... for the*

*sum of R .....*  
 (State full price)

*If property is being bought, please indicate how the purchase price is going to be financed i.e:*

*amount available in cash: R .....*

*withdrawal of investment: R .....*

.....  
*(State if MCO or Bank investment and give Account number and Bank name)*

*Loan amount required (if applicable) R.....*

*The Circuit Quarterly Meeting authorises the Circuit Stewards to seek permission from BOTH the District Trust Properties Committee and the General Treasurers to apply for an outside loan from:*

.....*Bank/Institution for up to R*.....

If approved by the Circuit Quarterly Meeting and General Treasurers, the Circuit Stewards may arrange, through attorneys, to draw up the necessary documents to affect the transfer.

**NOTES:**

*Please always refer to* the requirements as contained in Chapter 9 of Laws and Discipline relating to the Acquisition, Exchange, Lease, Disposal or Alienation of any Church property.

*The Presiding Bishop or Secretary of Conference* are the official signatories for all documents related to purchase or sale of property in terms of L & D chapter 9 para 9.1 ff. For practical reasons the Secretary of Conference normally signs the documents. **Therefore all documents related to buying or selling property must reflect the following wording as our signatory:**

*“I, the undersigned, Vuyani Gladstone Nyobole, in my capacity as Secretary of The Conference for the time being, acting for and on behalf of The Presiding Bishop of The Conference for the time being of The Methodist Church of Southern Africa”.*

*The Pink Loan Application Form*, available from the MCO, must be completed and submitted to the MCO whenever any loan is required.

***Purchase:***

INSURANCE COVER is to be obtained from the MCO as soon as the transfer is affected. Please advise the MCO the replacement value and give full details. ***The TITLE DEED must be sent to the MCO for safekeeping and noting of all information on our computer records.***

***Sale:***

Please request the MCO to delete insurance cover and deed record. The original Title Deed will only be released on the written authority of The Secretary of Conference.

***NB NB NB***

***Statements/Pro Forma Accounts by Attorneys***

***When drawing up of legal documents for signature by the Presiding Bishop or Secretary of Conference, please advice Conveyances/Bank/Transferring Attorneys those pro-forma accounts must be sent to the local Circuit or Society for settlement and NOT to the Secretary of Conference or the MCO.***

***Secretaries of the District Trust Property Committees* are requested to supply DTP Minutes to both the MCO and The Secretary of Conference for their records**